

Minutes of Board of Public Works
Regular Meeting
Thursday, March 17, 2022
6:00 p.m. Council Chambers, City Hall
With Zoom Access

Members Present: Mayor, Jeffrey Caggiano
Council Member, Jolene Lusitani
Council Member, Sebastian Panioto
Council Member, Cheryl Thibeault
Commissioner, Michael Dumas
Commissioner, David Hartley
Commissioner, Frank Stawski

Staff Present: Raymond A. Rogozinski, Director of Public Works

Absent: None.

Call to Order

Mayor Caggiano called the meeting to order at 6:00 p.m. There was a recitation of the Pledge of Allegiance.

1. Board of Public Works Minutes of the Previous Meetings

A. 02/17/2022 Regular Meeting Minutes Draft

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed

2. Concerns & Petitions from the Public

Motion made by Commissioner Stawski to move #3 to #2

Tom Berrill and Debbie Berrill, 498 East Road, Bristol CT and spoke on flag policy.
Laura Minor, 88 Anderson Avenue, Bristol CT spoke via Zoom on flag policy.
Steve Poehler, 112 Fern Hill Road, Bristol CT was present but declined to speak.

3. New Business

Motion made by Commissioner Hartley to move #10A to #3

A. Authorize the Director of Public Works to amend the DPW FY2022-23 Street Division Overtime budget request to increase said account \$13,500 to support Special Event Roadside Barrier Road Closures.

Proposed MOU City/Local 233 & Local 1338 A copy of the proposed Memorandum of Understanding recommended to facilitate an amendment to the City's current labor agreement associated with roadside barrier special

event road closure barrier installation/removal and a proposed agreement to enable DPW assistance to the Police Department in the repairs of traffic signal equipment is attached. Please note the current practice of DPW installing street signs when the PD Fleet and Traffic Maintenance Technician is not available for work will remain as is.

Chief Brian Gould spoke on concerns on safety for road closure on events. Closing roads with wooden barriers offers no protection. For events, PD would like to evaluate robust barriers and will contact PW for Jersey Barriers.

Motion: made by Commissioner Hartley to move and seconded, to accept as presented and place on file. Motion passed

4. Unfinished Business

Motion made by Council Member Thibeault to move #9 to #4

A. Flag Policy

The American, State, and City flags are only flags to be flown over city properties. Motion made to adopt to the Berlin Policy through January 4, 2022. Include a reference to the Parks and Recreation Dept. for the Memorial Boulevard, because they are technically in charge of it, and where some Military Flags are flown under their Policy PWMIA. They would need to consult with the Veterans Council before we do. Move along to City Council as motioned

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file. Motion passed

5. Employee Recognition

A. March 2022 work anniversaries were recognized.

6. Director's Report

A. Director Rogozinski provided report on the Department.

Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file. Motion passed

7. City Hall Renovation Project

A. City Hall Renovation Project: March 2022 Updates

Went over move to 150 Main Street, completion date for Court House. Reviewed bid phase renovations of City Hall.

Kenneth Romeo of Collier Inc. spoke about the upcoming move to Court House and move to 150 Main Street complete.

Frank of D' Amato/Downes Joint Venture spoke about specifics on the bidding phase.

Tom Arci (Architect) of QA+M spoke

Pete Fusco BOE spoke about asset management tool.

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed.

8. Public Works Division Reports

A. The February 2022 Division Head Reports were presented.

Motion: made by Commissioner Dumas and seconded, to accept as presented and place on file.
Motion passed

9. Public Works Project Schedule

A. The March 2022 Project Schedule was presented and discussed.

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed.

10. Building Committee

A. The March 2022 Project Schedule was presented and discussed.

Motion: made by Commissioner Strawski and seconded, to accept as presented and place on file.
Motion passed.

11. New Business

B. 2022 Pavement Management Program

Jason Morocco spoke on Pavement Management System and the work involved.

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed.

C. Tree Warden Powers & Duties

Motion: made by Commissioner Dumas and seconded, to accept as presented and place on file.
Motion passed

Motion: made by Commissioner Dumas and seconded, to accept as presented and place on file.
Motion passed

12. Addendum

A. Motion made by Commissioner Hartley to bring the Board of Finance Transfer to the table.

Transferring \$45,000 to cover projected Diesel fuel cost increases. DPW is transferring from snow plow fees as we have limited use of contractors this winter.

Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file.
Motion passed

B. Motion made by Commissioner Hartley to bring DPW Downs S Bridge to the table

Authorize the Director of Public Works to process a revised purchase order adjusting the contract amount 2P16-089 from \$267,000 to \$259,930. Said revision will also include a change in scope to eliminate construction inspection services and increase engineering services associated with the full bridge replacement.

Motion: made by Commissioner Hartley and seconded, to accept as presented and place on file.
Motion passed.

C. Motion made by Commissioner Hartley to bring DPW State Bridge Program to the table

Authorize the Department of Public Works to procure the engineering services of WMC Inc. to perform bridge inspections and prepare applications for the State/Local Bridge program for the Lave Ave Bridge Culvert (south of Glenn St) and Mellen St Culvert (between Mem Blvd & South St). Total cost of services shall be \$6,000.

Motion: Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file. Motion passed.

D. Motion made by Commissioner Hartley to bring DPW Misc. Storm Drainage to the table

Recommend City Council authorize the Mayor or acting Mayor to execute an Amendment to Contract 2021-027A with Tabacco & Son Builders Inc. in the amount of \$450,000 to support DPW's spring and fall proposed paving program. Said work will be consistent with existing unit contract pricing. In addition, authorize the Department of Public Works to close the Purchase Order to B & W Inc. in the amount of \$400,000.

Motion: Motion: made by Commissioner Stawski and seconded, to accept as presented and place on file. Motion passed.

13. Adjournment

Motion: made by Commissioner Stawski and seconded, to adjourn. Motion passed.

Meeting adjourned at 7:57 p.m.

This meeting was recorded.

Respectfully submitted,

Raymond A. Rogozinski, P.E.
Director of Public Works